



**City of Smithville, Missouri
Legacy Fund Agenda
June 29, 2022
2:30 PM
Zoom**

NOTICE: The City of Smithville is committed to transparent public meetings and will continue this commitment during the COVID-19 crisis. Anyone who wishes to view the meeting may do so by viewing it on the City's YouTube channel.

For Public Comment, please email your request to the Assistant City Administrator at amitchell@smithvillemo.org prior to the meeting to be invited via Zoom.

1. Call to Order

- a. Roll Call Legacy Fund Committee

2. Approval of Minutes

- a. Approve Minutes from the May 13, 2022, Legacy Fund Meeting

3. Discussion Items

- a. Staff Update

4. Action Items

- a. Discussion and decision of next fundraiser

5. Public Comment

6. Adjourn

Join Zoom Meeting
<https://us02web.zoom.us/j/86259178495>

Meeting ID: 862 5917 8495
Passcode: 626906



**City of Smithville, Missouri
Legacy Fund Meeting Minutes
May 13, 2022, at 2:30 PM
Zoom**

1. Call to Order

Anna Mitchell called the meeting to order at 2:36pm. Legacy Fund Board Members present were Jennifer Langston-Justus, Dalyn Novak, and Starla Janes, and Angela Gillen. Staff Present were Matt Denton and Anna Mitchell.

2. Approval of Minutes

Jennifer Langston-Justus made a motion to approve minutes from March 31, 2022, Joint Legacy Fund and Park and Recreation Committee Regular Meeting. Dalyn Novak seconded. Voice Vote, all ayes. Angela abstained.

3. Discussion Items

Heritage Stage Rendering:

Landworks Studio has put together a stage rendering for Heritage Park. Staff would like to hear from the Board on feedback they would like to see. Matt showed the original rendering of the Heritage Park Stage that the Park and Recreation Committee provided feedback on back on April 28. Since then, Landworks Studio provided an update version of the stage and Matt presented that to the Legacy Fund. Matt mentioned that the stage was elevated off the ground, added a back wall, storage and lights were added.

Dalyn asked if this was a prefab structure or a custom design to keep cost down and be efficient. Matt did not know and said he would get that answer for her. Jennifer asked if there were any size dimensions and Matt said we have not got to that step yet. He did mention that we would like for it to be larger than the stage at the Courtyard, but cost could affect the size.

The Board like the rendering and said it was ready to present to the public.

501-c-3

Anna gave an update on the 501-c-3 discussions she has had with City attorneys. She let the board know that we do not need a 501-c-3 and can just have a separate fund outside the General Fund through the City. She mentioned it would help bypass the fees from the fund we currently have. It would have to be audited. Anna mentioned it would be recommended to have the funds sunset, that way the funds could still be used for park projects.

Anna mentioned donors will sign a contract prior to sending in their donations. There will also be a tax form for those who spend over a certain amount.


Dalyn asked if we would be taking the money out of the Greater Kansas City fund, we currently have. Anna mentioned that we would be keeping this fund to help those that want to stay anonymous.

Legacy Fund Amount Update:

Anna mentioned that the current fund is at \$2,604.47 and Year to Date is \$700.

4. Action Items

The Board voted to be at the Shop and Sip on June 2, 2022. Jenifer made a motion. Dalyn seconded. Voice Vote, All Ayes.

	<div>STAFF</div> <div>REPORT</div>
Date:	June 29, 2022
Prepared By:	Anna Mitchell, Assistant City Administrator and Matt Denton, Parks and Recreation Director
Subject:	Fundraising Update

Legacy Fund - Fundraising Update:

As of June 24, 2022, there is \$2,590.71 in the GKCCF fund, \$700.00 year to date. This amount is less than the last report due to Administrative fees being deducted from the account.

Staff has had conversations with City legal staff and has started the process to create a Donation Fund within the City Annual Budget. This fund will be completely separate from all other funds, ensuring that the money donated for specific purposes indicated by the donor. First reading of the creation of the Donation Fund was passed on June 21, 2022, the second and final reading will take place on July 19, 2022. After the creation of the fund, funds donated will be able to be kept in a City account and will no longer be subject to administrative fees.

On June 17, 2022, Staff coordinated a fundraiser with Healthy Headquarters. Through the fundraiser, \$200 was donated to the Fund.

Heritage Park Stage Rendering Quote:

On Tuesday, June 21, Staff met with Landworks Studios and ABCreative to discuss the cost estimate of the Heritage Park Stage. ABCreative plans to get back to us next month with a more accurate cost estimate with changes made.